



Utica College Payment Guide Graduate Students FALL 2018

Utica College's Payment Plan for Ground Graduate students allows you to pre-register for Fall and pay your tuition in five (5) scheduled payments (see calendar below). **There is a \$75 fee to enroll in the Payment Plan.**

<u>Fall 2018 Semester Dates</u>			
Health Insurance Waiver opens	June 1, 2018	3 rd Installment due	September 10
1st Installment due	July 10	Deadline to Waive Health Insurance	September 16
Payment in Full Due	August 1	4 th Installment due	October 10
2 nd Installment due	August 10	5 th /Final Payment	November 7
Classes Begin	August 27	Spring Registration Begins	November 12
		Classes End	December 14

Set Up Your Payment Plan

If you wish to make a payment in full, enroll in the Payment Plan, or simply review your student account, please log in at <http://bannerweb.utica.edu> and choose the following menu links:

[Student Services](#) > [Student Account](#) > [Access My Account](#)

- If you elect to pay your balance in full, please click * [Make Payment](#).
- If you opt for the Payment Plan for the Fall 2018 Semester, please click * [Enroll in the Fall 2018 Graduate Campus Payment Plan](#). Please note, enrollment in the Fall Payment Plan opens on June 18, 2018.

*Our secure payment site **CANNOT** do automatic payments from your bank account nor your credit card. You must go into the payment site and initiate the payment each time. It will, however, give you the option to save your bank account or credit card information if you wish to do so.

Health Insurance Waiver

All full-time students are required to carry Health Insurance. A charge of \$789.750 will be applied to your bill at the time of full-time registration. If you have private health insurance, and wish to waive the charge from your bill, you must log on to: <http://www.haylor.com/college/utica-college/>. **The waiver period opens on June 1, 2018 and the deadline to waive the charge is September 16, 2018.** Please note that information you provide regarding your insurance will be verified. Students who have been found to not have health insurance will automatically be re-enrolled in UC's Health Plan and will be charged accordingly.

Opening a Book Line of Credit (BLOC)

You can open a Book Line Of Credit (BLOC) for the semester if:

- you have filed a valid 2018-2019 FAFSA (www.fafsa.ed.gov)
- your Title IV authorization has been completed and accepted (www.utica.edu/titleIV)
- your financial aid package exceeds the amount of your outstanding charges
- you have completed and submitted the BLOC application (www.utica.edu/sfsforms)
- all verification requirements are complete

All books should be ordered for all sessions at the beginning of the semester.

If you have any questions please contact the Office of Student Financial Services at 315-792-3179 and ask for Adam, Andrea or Sandra.

IMPORTANT

If you do not plan on attending the Fall 2018 semester please notify the Office of the Registrar at registrar@utica.edu and the Office of Student Financial Services at sfs@utica.edu.